

**City of New York**  
**THE SPECIAL COMMISSIONER OF INVESTIGATION**  
**FOR THE NEW YORK CITY SCHOOL DISTRICT**  
**Job Vacancy Notice**

<b>Civil Service Title:</b> Confidential Investigator	<b>Job Posting No.:</b> 2604 <b>Level:</b> L0
<b>Title Code No:</b> 3114A	<b>Salary:</b> \$67,762 - \$76,000 (commensurate with experience)
<b>Office Title:</b> Data Analyst	<b>Work location:</b> 80 Maiden Lane, New York, NY
<b>Division/Work Unit:</b> SCI	<b>Number of Positions:</b> 1

**Job Description**

The Office of the Special Commissioner of Investigation for the New York City School District (“SCI”) has broad authority to investigate wrongdoing by employees, contractors, and vendors doing business with the New York City Department of Education (“DOE”) - the nation’s largest school district. SCI performs highly confidential and sensitive investigations and studies concerning corruption, misconduct, or other illegal, unethical or improper activities both, within and outside of the DOE, and seeks to develop and implement plans and programs to control and prevent such illegal or improper practices. The office also serves as the Inspector General for the Teachers' Retirement System of the City of New York and the New York City Board of Education Retirement System.

SCI is seeking a self-motivated candidate to serve as a Data Analyst. The successful applicant will retrieve and/or receive data from various sources and analyze large, disparate data sets to develop proactive leads for investigations, support ongoing investigations, and to assist in special projects as may be assigned to assist the office.

**THOSE HIRED BY SCI ARE DOE SALARIED EMPLOYEES AND NYC RESIDENCY IS NOT REQUIRED.  
HYBRID OFFICE / REMOTE WORK SCHEDULE AVAILABLE AFTER INITIAL TRAINING PERIOD.  
APPROVED CANDIDATE MAY BE ELIGIBLE FOR PUBLIC SERVICE TUITION FORGIVENESS.**

**Qualification Requirements**

1. A four-year high school diploma or its educational equivalent, and experience in a private sector or governmental agency in the field of data analytics, computer science, and or equivalent field; or
2. A baccalaureate degree from an accredited college, preference to majors in computer science, data analytics, information technology, engineering, statistics, or
3. Education and/or experience equivalent to “1” or “2” above.

**Preferred Skills**

1. Knowledge and mastery of at least one of the computer science object-oriented programming languages, such as R, and / or Python; Familiarity with data acquisition tools and techniques for SQL / NoSQL databases including ETL and the ability to construct and execute complex queries.
2. Proven ability to perform data analytics to develop enhanced practices, to identify patterns and trends in obtained data sets, and to reveal whether there are trends or anomalies showing fraud, waste, or differences in data.
3. Prior experience of acquiring, cleaning, and managing large sets of data from various internal, external, and open sources.
4. Strong analytical skills including the ability to research, analyze, and present findings in written memorandum and verbal presentation.
5. Ability to develop analytical models and tools to improve investigative outcomes.
6. Ability to perform all forms of research, including but not limited to: legal research, web-based, and other proprietary data-base research.
7. Ability to work collaboratively with investigators and others to generate investigative leads, create reports, and interpret data into written and oral reports.
8. Possess a strong attention to detail and excellent organizational skills to assist with case management.
9. Full knowledge of Microsoft Office suite products including access, advanced Excel skills, and other visualization tools.
10. Ability to prioritize multiple concurrent requests and projects; having a “can-do” attitude.

**To Apply:**

Visit our website at [nycsci.org/employment](http://nycsci.org/employment) and follow the steps in the “APPLY ONLINE” section to submit your application. Please do not email, mail, or fax your resume to SCI directly. Submission of an application does not guarantee an interview. Due to the high volume of resumes SCI receives, only selected candidates will be contacted. Appointments are subject to Office of Management & Budget approval for agency budgeted headcount.

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<b>Post Date:</b> February 24, 2026		
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**The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.**